

Consultant Services: Environmental and Social Performance Support

MCC-14-RFQ-0129

1. This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued. The solicitation number is **MCC-14-RFQ-0129** and is issued as a Request for Quotations (RFQ). This solicitation document incorporates all mandatory commercial item provisions and clauses that are in effect through **Federal Acquisition Circular (FAC) 2005-74, Effective May 30, 2014**.
2. The North American Industrial Classification System (NAICS) code is **541611** and the small business size standard is **\$14.0 million**.
3. FAR Clauses 52.212-1 through 52.212-5 apply to this procurement. The exact text and wording of clauses and provisions may be obtained from the Internet at <http://acquisition.gov/far/index.html>. The Government contemplates the award of a Time and Materials Order resulting from this solicitation. NOTE: **An Addendum to FAR clause 52.212-4 Contract Terms and Conditions-Commercial Items, (Alt I) is attached**.
4. The Millennium Challenge Corporation (MCC) is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected countries that demonstrate a commitment to just and democratic governance economic freedom, and investments in their citizenry. For more information on the MCC, please visit www.mcc.gov.
5. THIS ANNOUNCEMENT IS FOR AN INDEPENDENT CONSULTANT AND IS NOT FOR INDIVIDUALS SEEKING EMPLOYMENT DIRECT WITH MCC. PLEASE VISIT: <http://www.irs.gov/business/small/index.html> FOR INFORMATION REGARDING INDEPENDENT CONTRACTORS. Note: MCC will assist the consultant in coordinating with an Independent Contractor Engagement Services Provider for payroll, travel, international travel insurance, etc., therefore, a DUNS number and registration in System for Award Management (SAMS) is not required.
6. **Description of Services:** The Millennium Challenge Corporation (MCC) is a U.S. Government corporation with a mission to provide assistance supporting economic growth and poverty reduction in carefully selected countries that demonstrate a commitment to just and democratic governance, economic freedom, and investments in their citizenry. For more information on the MCC, please visit www.mcc.gov.

MCC is recruiting an environmental and social assessment expert (Consultant) to advise the MCC Benin country team on a range of environmental and social issues. The Consultant will primarily

be working with the Benin MCC Contract Officer's Representative (COR)/Project Manager (PM) and Resident Country Mission (RCM), with the support of technical leads including infrastructure, economic, M&E, gender, and agriculture specialists.

7. This combined synopsis and solicitation notice is a request for competitive quotations. Therefore, all quotations received prior to the RFQ close date will be considered.
8. The Government will award an order to the responsible independent consultant(s) whose quote conforming to this notice represents the best value in terms of technical criteria, past performance and price. All non-price factors (technical criteria and past performance) are more important than price. If options are included, quotes will be evaluated by adding the total price for all options to the total price for the basic requirement. Evaluation of options shall not obligate the Government to exercise the options(s).
9. **Evaluation Factors:** Only quotes which meet the required technical evaluation criteria will be considered.

TECHNICAL EVALUATION CRITERIA

Mandatory

- An advanced degree in environmental, social or natural sciences, environmental engineering, planning or a related field;
- A minimum of 15 years of experience working in environmental and/or social field;
- A minimum of 5 years working with the IFC Performance Standards;
- Ability to conduct technical analysis of environmental and social issues and provide effective communication to enhance the design and implementation of road and Energy projects;
- Oral and written communication skills to effectively communicate complex technical subjects to a wide range of non-technical stakeholders;
- Professional oral and written command of English and French essential (Please include any other languages and level of proficiency in your resume);

Desirable

- Experience working in infrastructure, and preferably road and Energy projects in Benin and West Africa;
- Skill in providing technical advice and guidance on the assessment and management of environmental and social risks and impacts associated with development projects/programs in developing countries with experience in Benin and West Africa;
- Experience in two or more of the following sub-sectors is also highly desired:

- Infrastructure
- Agriculture
- Energy
- Involuntary Resettlement
- Natural Resource Management
- Social Science
- Agriculture
- Occupational health and safety

Other requirements:

International travel is required. The Government estimates the Consultant will be required to travel at least four (4) times to Benin for a total of fifty (50) days during the period of performance. The Consultant may be requested to mobilize on a short notice and will be expected to deliver high quality finished products in a timely manner based on the instructions of the COR/PM. The Consultant is expected to have the necessary computer hardware and software to provide prompt and cost effective consultant services typical to the profession.

PAST PERFORMANCE

Three (3) professional references for relevant work performed during the past three years.

PRICE

The Government will examine the proposed rate for reasonableness.

10. **Evaluation Methodology:** The Government will perform a comparative analysis of quotes and will assess the advantages and disadvantages of each quote as related to the Evaluation Factors. Multiple awards may be made from this notice and all quotes will be retained and may be utilized for requirements for a period of 6 months.
11. **Quote Deadline:** Independent Consultants are invited to submit their quotations in response to this notice by **2:00 pm Eastern Daylight Time (EDT), August 27, 2014**. Only e-mailed requests for additional information will be accepted at jimenezja@mcc.gov by 2:00 pm eastern daylight time on **August 20, 2014**. Quotations submitted in response to this notice shall include the solicitation number AND description in the subject line and be signed, dated and submitted via email to MCCConsultants@mcc.gov. The maximum file size is 10mb.
12. **Quote Submission:** The Individual Consultant shall submit the following documents:

Technical: (1) Cover letter that addresses all technical criteria as listed in this solicitation (**5 pages maximum**); (2) Curriculum Vitae (**15 page maximum**);
Past Performance: Three professional references;
Price: Bio-Data Form which includes the independent consultant's proposed rate and salary history. See Attachment.

13. FAR 52.212.3, Offeror Representations and Certifications - Commercial Items shall be required from the selected consultant, prior to the time of award.
14. There are no additional contract requirements(s) necessary for this acquisition other than those consistent with customary commercial practices.
15. See attached documents entitled: (1) Addendum to FAR Clause 52.212-4, (Alt I); (2) MCC Bio-Data Form and (3) Statement of Work.